

## Persepolis International Money Transfer Procedures

Dear Client,

Persepolis Int. presents foreign currency exchange and wire transfer to your destination all over the globe. To know more about our procedures, please read as follows:

Address:

Persepolis International Ltd.

6987 Yonge Street, North York, Ontario, M2M 3X9, CANADA

Tel: 416-229-0000 Fax: 416-229-0234 , [www.perspolis.com](http://www.perspolis.com)

**Toll Free: 1**

**Toll Free Fax: 1-877-229-7975**

### 1- Money Order or Cashier Cheque Up to \$5000

- To forward a desired sum, please forward a *Bank Draft, Money Order or Cashier's Cheque payable* to Persepolis Int. Ltd., with the intending amount up to \$5000.00 (and the applicable service charge, **Please note that up to \$1000, the service charge is \$30 and above \$1000 and less than \$5000, the service fee is \$50**); along with a legible copy of an approved photo I.D. (Driver's License or Passport). Please fill in and sign the Transfer form accompanied with this letter. We recommend mailing by Courier services (FEDEX or UPS) for expedient service. Please note that upon the receipt of your payment, it will take 6 business day for your beneficiary to receive the fund in their given bank account. Please note that we do not accept cheques for more than \$5000. If your payment is more than \$5000, you must wire your fund, please see below point #2 for wire instruction.

### 2- Bank Wire Transfer (For Any Amount)

- If you wish to wire the funds for any amount, we shall provide our banking information so that the sum may be wired (not deposited) directly to our Bank. Please contact our office for wire transfer instruction.
- Please note that for all the wire transfer from North America to Worldwide, the service charges are as follows:
  - **Wire up to \$10,000, the service charge is \$100**
  - **Wire more than \$10,000 the service charge is \$150**

This amount should be added to the intended transfer amount with you bank wire.

- Please complete, sign and fax the wire transfer form online at [www.perspolis.com](http://www.perspolis.com) or accompanying with this letter with your Wire receipt and copy of valid ID Card. Please refrain inputting unnecessary information in your wire transfer request.
- If you intend to transfer funds from anywhere in the world to any destination in North America, our corporate banking information will be provided to your intended sender of the funds. Upon receipt of the funds, the sum shall be converted at best exchange rate of the day. The exchanged funds, less the service fee depend to the amount of wire will be transferred to the beneficiary account or a Bank Cheque will be mailed to your recipient address.

NOTE:

Our experienced team of currency exchange representatives wishes to provide the best service possible and respond to all your questions regarding these matters. We will be much obliged if you will recommend our services to friends and colleagues upon meeting your satisfaction.

With sincere thanks

Persepolis International